

# THE GRAMPIAN TRANSPORT MUSEUM

Alford, Aberdeenshire, AB33 8AE

[www.gtm.org.uk](http://www.gtm.org.uk)

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## APPLICATION FOR THE POST OF:

### PERSONAL DETAILS:

TITLE: ..... SURNAME: ..... FIRST NAMES: .....

ADDRESS: .....

..... POSTCODE: .....

TEL NO (MOBILE): ..... TEL NO (LANDLINE): .....

EMAIL ADDRESS: .....

Do you hold a current driving licence?

Yes

No

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website. Please note below any criminal convictions except those 'spent', or otherwise 'protected', under the Rehabilitation of Offenders Act 1974.

Do you have the right to work in the UK?

Yes



No



If no, please provide details:

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**EDUCATION & TRAINING:**

Please list relevant qualifications / training:

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**WORK HISTORY:**

Your current or most recent employment

NAME OF EMPLOYER: .....

ADDRESS: ..... POSTCODE: .....

JOB TITLE: ..... PAY: .....

LENGTH OF TIME WITH EMPLOYER: ..... REASON FOR LEAVING: .....

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DUTIES / EXPERIENCE:

**PREVIOUS EMPLOYMENT:**

Please tell us about other jobs you have done and about the skills you used or learned in those jobs.

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**SUPPORTING STATEMENT:**

Please tell us why you applied for this post and why you think you are the best person for the job.

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**REFERENCES:**

Please give the names, status, telephone number and addresses of two referees. If you have had a previous job, at least one of the referees must know you through your employment.

1.
2.

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**DATA PROTECTION:**

All of the information collected in this form is necessary and relevant to the performance of the job applied for. The GTM will treat all information provided with the utmost confidentiality and in line with current data protection legislation. Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your employment.

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**DECLARATION:**

I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment offered. I understand that any offer of employment is subject to the GTM being satisfied with the results of series of relevant checks including references, eligibility to work in the UK and criminal convictions (in line with the operation of the Equality Act 2010).

**Signed:** ..... **Date:** .....

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